

**JOINT MUSEUMS COMMITTEE
9 MARCH 2016**

FINANCE REPORT

Recommendation

- 1. The Treasurer recommends that the financial position of the Joint Museums Service as detailed on the report be noted.**

Background

2. This report provides financial information on the following:
 - a) Projection as at 31 January 2016
 - b) Subjective analysis
 - c) Explanation of major variances
 - d) Surplus/deficit split
 - e) Café report (set out in the Appendix)
 - f) Draft Budget proposal 2016-17

(a) Table 1 : 2015/16 Projected Outturn as at 31 January 2016

	2015/16 Budget	Projected 2015/16	Variance	Variance %
	£'000	£'000	£'000	%
Hartlebury Main	203	150	-53	-26%
Hartlebury Education	-	-3	-3	
Hartlebury Café	-	49	49	
Collections	138	127	-11	-8%
Worcester City Museum & Art Gallery	173	182	9	5%
Commandery	107	119	12	11%
Grants	-	-1	-1	
Other City Museum Servs	239	237	-2	-1%
Future Fit from BEC reserves		-	-	
Total Joint Museum Service	860	860	0	0%

(b) Table 2 : Subjective Analysis 2015/16

	Budget	Projection	Variance	%
	£000	£000	£000	
Employees	875	862	-13	-1%
Redundancy	0	35	35	
Premises	8	8	0	0%
Transport	11	11	0	0%
Supplies & services	163	201	38	23%
Transfer to reserve	0	0	0	
Income:				
Sales	-102	-99	3	-3%
Admissions	-34	-66	-32	91%
Education	0	-9	-9	
Other	-30	-41	-11	38%
Transfer from reserve	-31	-42	-11	
Total	860	860	0	0%

3. The transfer is from a reserve is:

- £30,750 from a Business Environment and Community reserve to fund a post at Hartlebury
- £11,386 from a Hartlebury Insurance reserve for Hartlebury Learning Projects.

(c) Explanation of major variances

4. The salary variance is from vacancies which have been filled now.

The redundancy is as a result of Hartlebury Café closing.

5. There is no Supplies & Services budget for publications and stock at Hartlebury. The increase in Supplies is offset by additional income.

(d) Surplus/deficit split

6. No variance is being shown. If there is a surplus, this will be held in the Joint Museum Reserve and will not be distributed until it exceeds the agreement level of 5%

(e) Café Report

7. The financial position of Hartlebury Café is set out at the Appendix. The extended opening of the café will cost £14k over and above the £35k redundancies.

(f) Draft Budget 2016-17

	Budget Proposal £
2015-16 Base Budget	860,434
Inflation on Pay and Insurances	21,869
2016-17 Draft Budget	882,303

Contact Points

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Supporting Information

- Appendix – Budget Monitoring Report for Hartlebury Café 2015/16

Background Papers

In the opinion of the proper officer (in this case the Director of Economy and Infrastructure) there are no background papers relating to the subject matter of this report.